



The Edventure Project CiC Information and Guidance Booklet

Mission Statement and Vision

What we would love to achieve; how and why.

The Edventure Project CiC was created to fill the gap in South Gloucestershire's Home Education community by providing a nurturing, democratic and inclusive community club where children feel inspired to play, learn and grow. Our unique youth and families project offers various activities that are specifically designed to encourage each child and young person's growth. We will strive to give some balance and opportunities for home education and adventure without huge expense. We hope to support families new and old to home education with a peer group for parents; sharing ideas, activities and more through our project.

We aspire to facilitate passion based creative learning, life skills development, and cater for each individual's learning style and need. We established a culture of openness and self-discovery in 2022 and have continued evolve, recognising that any community needs room to organically adapt and grow.

The Edventure Project will immediately start operating as a self-contained democracy, and, as far as possible within the law of the land, the children and staff will each have an equal say in all matters pertaining to the rules and operations of the project, and will have an equal vote on all decisions. This will happen at morning "circle" meetings which every member of The Edventure Project community is invited to attend. Through these constant processes the seeds for the children's capacity and relish for responsible, informed decision-making and problem-solving will be sewn. Our mentors support informed decision-making, problem-solving and collaboration with the young people; where autonomy is encouraged and nurtured.

Regular activities will be lead by our inspirational Mentors (facilitators), with some visiting professionals, teachers, and older children also offering masterclasses. Each member of the team will have a broad cultural and intellectual awareness, whilst also possessing a specialist subject, and they will be agile and adaptable to the requirements of each young person. They will understand that new skills and activities exist to be learnt, not to be taught. Mentors will be engaging, kind, fun and passionate, whilst being ambitious for each child. Crucially each responsible adult involved in the project must enjoy spending time with children and young people. Each attendee will have a journal that they work in between themselves and their Lead Mentor. There will be an open invite to use their journals for writing in, drawing in and tracking their interests, aspirations and progress. In this way the young person owns and is accountable for their own time at the project and can see and reflect on the opportunities that they have experienced. This is not to devolve responsibility away from the mentors, but rather to teach the young people self-motivation and responsibility, and to allow the team to run their activities in the most open and imaginative ways.

The Day

EXAMPLE SCHEDULE: Our daily timetable will look something like the below however, the children themselves will help structure and create during our weekly meetings of the contents with post it notes, flow arrows, idea bubbles and projects:

Time/Day of the week	Monday	Tuesday	Wednesday
9.30am-10.30am	Welcome- toast or home snacks, nature play, chat and art. Relaxed and social skills lead. Circle Time – run through flow of the day.	Welcome- toast or home snacks, nature play, chat and art. Relaxed and social skills lead. Circle Time – run through flow of the day.	Welcome- toast or home snacks, nature play, chat and art. Relaxed and social skills lead. Circle Time – run through flow of the day.
10.30am-12.00pm	ASDAN space for 10+, Art Club, Cooking Club and Gardening and Forest School Skills through experiences: Foraging, tree recognition, bug hunts, pond dipping, planting, den building. Animal care groups and art asdan clubs.	ASDAN space for 10+, Art Club, Cooking Club and Gardening and FOREST School Skills through experiences: Off- site sports visit to leisure centre with Tony for Sports ASDAN group.	ASDAN space for 10+, Art Club, Cooking Club and Gardening and FOREST School Skills through experiences: Off- site sports visits to agreed local places of interest.
12pm-1pm (ish) – we will go with the children's flow.	Packed lunch from home or a shared lunch like soup, curries, stir fry. A Tribe Time. Cooking club.	Packed lunch from home or a shared lunch like soup, curries, stir fry. A Tribe Time – cooking Club	Shared picnic lunch outside – games, chat and play in nature. Cooking Club.
1pm-2pm	Afternoon Project time – project's decided by the children and young people such as a hike, problem solving skills, gardening, visit to local place. Drama club for yearly production.	Afternoon Project time – project's decided by the children and young people such as a hike, problem solving skills, gardening, visit to local place like Henfield Park.	Afternoon Project time – project's decided by the children and young people such as a hike, problem solving skills, gardening, visit to local place like Henfield Park.
2-2.30pm	Active session looking at raising vibrations: Sports, Forest/Bushcraft Skills, Team games, Quiz Time. PACK DOWN.	Active session looking at raising vibrations: Sports, Forest/Bushcraft Skills, Team games, Quiz Time. PACK DOWN.	Active session looking at raising vibrations: Sports, Forest/Bushcraft Skills, Team games, Quiz Time. PACK DOWN.

Our circle meetings will be held in the mornings roughly at 10am to support the young people with the flow of the day with emergency group meetings if required. As a democracy, we hope the group will create their own rules and boundaries including a "behaviour policy" or agreement, look at fundraising, take part in the wider community.

Arrivals and Departures at Mafeking Hall

Due to the location of the private lane off Serridge Lane and the limited parking and turning space, we would appreciate parents driving carefully and considerately into our small carpark. There is approx. 10 spaces to drop off. Families need to be mindful of each others space, need for parking if staying with their young person(s) and residents on the lane. Please do not park in the layby half way down or use drive ways for parking. Please wait for a space in the layby or just beyond.

At other venues, such as local village halls, parents/carers will bring the attendees into the hall ready to start their day at the project.

Example:

Arrival:

- Parents/Carers must notify Kimberley or Tony on the morning of the booked session should there be non attendance. The session will still need to be paid for (as in advance anyhow) but for health and safety to know numbers for the day.
- Parents/Carers to drop off children at the hall for 9.30am/11.45am.
- Parents/Carers to drive from the Henfield end of Serridge Lane towards the Kendleshire direction for flow.
- The Edventure Project staff will record attendance of the children daily – more for ratios and safeguarding than attendance logging.
- The main gate to Mafeking Hall will be shut from 9.45am/12.10pm once everyone is onsite.
- Mobile numbers are given to parents and landline of the hall is **01454 250406** if access is required.

Departure:

- Please mindfully come to the carpark at 12.15pm or 2.30pm ready for collection.
- As per our registration form, members of family must be known to us or password given to staff should alternative arrangements and person's have been made.
- If we are in any doubt, the main contact of the child will be called to check. All parents with parental responsibility should be named on the form UNLESS there are special circumstances – please write on the form.
- Should a parent/carer be running late for collection, they will notify The Edventure Project Staff.

Fees:

Morning Session – 9.30am-12.00pm (2.5hrs) £20

Action Afternoon Session – 12.00pm-2.30pm (2.5hrs) £20

*includes Community Meeting Time either start or close of day.

ALL DAY 9.30am-2.30pm - £36 for 5 hours (single day) or £34 per day (double day) or £32 per day (triple day)

Payment Terms: Invoices are issued on the **1st of each month** and payment is due **before your child's first booked session of that month**, and no later than the **3rd of the month**. A friendly payment reminder will be sent after **3 days**, with a second reminder after **7 days** if payment remains outstanding. If payment has not been received within **14 days**, your child's place may be **paused** until the account is brought up to date. If payment remains outstanding after **21 days**, and no payment arrangement has been agreed, The Edventure Project reserves the right to withdraw the place and offer it to another family. Any outstanding fees remain payable. We understand that circumstances can change and encourage families to contact us as soon as possible if they are experiencing financial difficulties, as we may be able to agree a payment plan. Fees reserve your child's place rather than attendance at individual sessions, therefore **four weeks' written notice** is required to cancel or reduce sessions, including during school holidays and the summer break. If we are able to offer the place to another family before the end of the notice period, we will refund any prepaid sessions that are no longer required from the date the replacement booking begins.

ASDAN course are additional starting from £12 per course.

10% Discount for Siblings (optional if families would like this).

We have a special pot of money to assist with subsidised fees based on income – please speak to Kimberley regarding this.

Clothing and Home Equipment

Your child should wear comfortable, outside friendly clothing and come with coats, shoes/wellies and a packed lunch. We aim to be outside for much of the day come rain or shine and go by the saying "there's no bad weather, only the wrong clothing".

Sun care should be provided including hats etc and shade will be recommended. We understand some families are against the use of suncreams so do recommend light long sleeved and long legged clothing.

A spare set of clothes is also a recommendation.

Toys and items from home can be brought in but on the proviso that the group can share and take an interest. We cannot be held liable for damage or loss.

Water bottles should also be brought and snacks too. We currently have no nut allergies on site but this is subject to change.

We are happy for young people to bring lunch boxes rather than join the group meal through invite them to join us at the table.

Please label clothing, water bottles and personal belongings wherever possible. Lost property will be kept for one half term before being donated or recycled.

Mobile phones are welcome for older young people but should be used respectfully and only when appropriate – not during circle time and not to share with others. See full phone policy. We encourage children and young people to engage with the activities, nature and those around them throughout the day.

Medical Information

Please ensure all emergency contact details, medical information and collection arrangements remain up to date. Any medication required during a session (such as inhalers or EpiPens) should be clearly labelled and discussed with the team before the session begins.

Journals and Individual Aspiration Plans:

When your child(ren) starts at our project, we would love to be part of their home education journey and would like to see their perspective of their journeys and plot a pathway with them, you and our team.

We will do this through Journals and/or Individual Aspiration Plan which looks at:

- How the child learns e.g. visual, kinesthetic
- What are the child's interests
- How the project can support the families home education
- Their voice on aspirations, goals and achievements
- Their voice on struggles and challenges
- Outcomes we can work towards and the pathways to achieve them.

Safeguarding and Welfare

Your child's safety and wellbeing are central to everything we do at Edventure. All staff and regular volunteers are DBS checked, trained in safeguarding and first aid and supported by clear safeguarding and health and safety procedures. A Designated Safeguarding Lead and First Aider is present during sessions. Full details can be found in our Policies & Procedures document on the website, which all families are asked to read on registering.

Inclusion and Additional Needs

Edventure is an inclusive and neurodiversity-affirming community. We welcome children with a wide range of needs, abilities and learning styles and work closely with families to understand how best to support each child. While we are not a specialist provision, we value lived experience, flexibility and honest communication. Further details are outlined in our Inclusion and Equality Policy (within the policy docs)

Behaviour, Boundaries and Support

We use a relational and restorative approach to behaviour, with boundaries developed collaboratively within the community. Adults will always step in where safety or wellbeing is at risk. If a child is struggling, we work supportively with them and communicate openly with families. Our full Behaviour Policy is co-written with the group and available alongside our Policies & Procedures document – on board in hall and on website.

Communication With Families

We value open, respectful and timely communication with families. Day-to-day updates and reminders are shared via our parent WhatsApp group, and we also share news and celebrations through our social media channels. Important information is sent by email each Friday including the ideas and plans for the next week – reducing anxiety. Parents are always welcome to speak to staff at drop-off or pick-up and we encourage open dialogue if any questions or concerns arise. We aim to respond to emails and messages within two working days wherever possible. During sessions, evenings, weekends and holidays there may occasionally be a slight delay.

What The Edventure Project CiC Is and Is Not

Edventure is a community-based home education project and not a school, alternative learning provision or childcare provider. Parents remain legally responsible for their child's education and attendance. We offer enrichment, social connection, mentoring/session facilitation and wellbeing-focused opportunities rather than a fixed curriculum or formal assessment. Kimberley can offer private support to families with EHCP planning and annual reviews at an additional cost. Edventure does not accept Local Authority funding and remains a parent-paid home education project. Any EHCP support is arranged directly with families and sits outside of the core provision.

Other notes and comments:

We are inspired by our young people and learn just as much from them, as they do from us. We like to offer a variety of activities and clubs and with all, have their safety and best interests in mind. We role model values including respect, responsibility, trust, resilience and friendship and hope through this, our young people express the same.

Examples of clubs we have run:

- Running Club – an hour a week working towards completing a 2k park run.
- Circus Skills Club- a project over the term and ending with a big show for parents.

- Cooking Club – daily with young people taking it in turns to budget, shop and cook meals for the tribe.
- Craft Club – working together to create a Winter Craft Fayre to fundraise.
- Music and Film Club – Creating our own theme song and an Awareness Film.
- Drama Club – creating WONKA the musical and Edventure the show.
- Stick Fight Club – learning drama based fight scenes and combat with sticks, safely.
- Gardening Club – learning about permaculture and growing on fruit and vegetables.

Our Community Agreement

By joining The Edventure Project, families agree to:

- communicate openly, honestly and respectfully with staff and other families
- keep emergency contact and medical information up to date
- pay invoices within the agreed timescales
- give four weeks' written notice when changing or ending sessions
- read and follow our Policies & Procedures
- help us create a welcoming, inclusive and supportive community for everyone.